



## **COMMUNITY GROUNDWORKS POSITION DESCRIPTION**

**Title:** Goodman Youth Farm – Farm Educator Internship

**Reports To:** Goodman Youth Farm Manager

### ***Internship Expectations***

Goodman Youth Farm interns develop skills in farm-based education as well as small-scale organic vegetable production. As farm educators, interns lead groups of elementary, middle and high school youth in completing daily farm tasks, as well as cooking, art, and nature activities. Before leading students, interns learn hands-on farming techniques by working together as a field crew to prep the farm for student visits. Through this internship, interns can expect to: gain experience developing and implementing farm-based curricula and activities, develop a working knowledge of vegetable gardening and small-scale farm management, contribute ideas and reflections as part of a collaborative work environment, and be an active member of a diverse learning community.

### ***Specific Duties and Responsibilities***

- Interns will be involved in all aspects of our educational programs including activity set-up and implementation, developing educational materials, and program debriefs
- Interns will be expected to supervise adult and youth volunteers
- Interns will be fully involved in fieldwork tasks such as bed prep, weeding, and mulching in preparation for educational programs and as required for seasonal farm maintenance.
- Interns are expected to arrive on time and be ready to work for every shift
- At times, interns may have to work in inclement weather or may be asked to adjust their work hours to accommodate the weather

### ***Required Knowledge, Skills & Abilities***

- Excellent communication skills and ability to work well with others
- Ability to work outdoors in a variety of weather conditions
- Experience working with school-aged children
- Interest and willingness to learn about organic farming, and participate in both the physical and mental work that farming requires

### ***Time Commitment***

- Fall Schedule: September 4 to November 1  
Tuesday/Wednesday/Thursday: 8:00am-3:00pm
- Additional Hours: Interns may have the opportunity to work outside of the scheduled hours per their interest and availability. These opportunities include facilitating weekend volunteer days, completing independent projects, and assisting with other Community GroundWorks' programs.

## **Compensation**

- The pay rate is \$7.25/hr. Interns must record their hours daily on the supplied timesheet.
- Depending on the intern's spring and fall availability, we anticipate that interns will complete between 150 and 200 hours during the fall season, but interns will be paid according to hours worked
- Interns will receive monthly payments.

You may be eligible for academic credit for your internship. Please negotiate the terms of any academic credit directly with your faculty sponsor, and discuss with the Youth Farm Manager prior to the start of your internship.

## **Available Positions**

- Two paid internships are available.
- If no qualified applicants are available to work the full schedule listed above, part-time applicants will be considered (ex: a Tuesday-Thursday work schedule, or mornings only).

## **How to Apply**

Please submit cover letter and resume to [jennica@communitygroundworks.org](mailto:jennica@communitygroundworks.org)

- In your resume, include contact information for two professional references.

Requirements of cover letter:

- 1-2 pages (maximum)
- Your preferred start & end date
- Brief description of your experience growing vegetables
- Brief description of your experience with working with children
- The community at the Youth Farm values diversity. How has diversity contributed to success in other aspects of your life?

Applications will be accepted until all positions are filled.