



COMMUNITY GROUNDWORKS POSITION DESCRIPTION

Title: Leopold Elementary School Garden Intern

Reports To: Leopold Gardener-in-Residence

Internship Expectations

Leopold Elementary Garden Interns work with elementary-aged children in the Leopold Elementary School Garden. Through this internship, interns can expect to gain environmental and experiential education skills, organic gardening knowledge and skills, and experience developing and implementing nature and garden studies curriculum.

Specific Duties and Responsibilities

- Interns will assist the Gardener-in-Residence (GiR) in all aspects of the after-school Garden Club including lesson planning, activity development and teaching, and developing educational materials
- Interns are expected to arrive on time and be ready to work for every shift
- At times, interns may have to work in inclement weather or may be asked to adjust their work hours to accommodate the weather

Required Knowledge, Skills & Abilities

- Excellent communication skills and ability to work well with others
- Ability to work outdoors in a variety of weather conditions
- Experience working with school-aged children
- Ability to speak Spanish preferred
- Interest and willingness to learn about organic gardening, and participate in both the physical and mental work that gardening requires

Time Commitment

September 11 – October 26

Tuesday/Thursday: 2:00pm - 5:30pm

Compensation

- The pay rate is \$7.25/hr. Interns must record their hours daily on the supplied timesheet.
- Interns will receive stipend payment after the fall season

You may be eligible for academic credit for your internship. Please negotiate the terms of any academic credit directly with your faculty sponsor, and attach the terms to this contract.

How to Apply

Please submit cover letter and resume to ginny@communitygroundworks.org. Position open until filled.