



## **Gardener-in-Residence Job Description**

Community GroundWorks is seeking an experienced educator and grower to serve as Gardener-in-Residence at Crestwood Elementary in Madison, Wisconsin

### **Schedule**

Spring (4/18 – 6/10): 10 hours per week + 15 hours training and preparation (7 weeks)

Summer (6/13 – 9/2): 2 hours per week for garden maintenance

Fall (9/5 – 10/14): 10 hours per week + 10 hours preparation (6 weeks)

### **Compensation**

\$12 per hour

### **Essential Duties and Responsibilities:**

- Builds relationships and coordinates with teachers, volunteers, and CAPT.
- Ensures student access to garden. Classes should visit the garden on a regular basis.
- Manages an enriching school garden as an outdoor classroom.
- Engages in garden based learning activities like planting seeds, mulching, watering, and harvesting produce.
- Leads youth participants in growing and harvesting food based on teacher's curricular needs.
- Tracks all finances associated with the garden.
- Communicates regularly with CGW supervisor and GiR Advisory Team.

### **Qualifications:**

- At least two years of experience facilitating outdoor youth programs.
- At least two years experience gardening or farming using sustainable and/or organic practices.
- Experience coordinating and managing volunteers.
- Experience building relationships and working with other organizations effectively.
- Ability to develop effective work plans, organize details, set priorities, and meet deadlines.
- Strong attention to detail and ability to work with minimal supervision.
- Highly organized professional, and diplomatic.
- Ability to lift and carry at least 50 pounds

\*To apply, please send a cover letter and resume including two references to [ginny@communitygroundworks.org](mailto:ginny@communitygroundworks.org) by **February 15, 2016\***