



## **COMMUNITY GROUNDWORKS POSITION DESCRIPTION**

***Title:*** Goodman Youth Farm – Farm Educator Internship for High School Students

***Reports To:*** Goodman Youth Farm Manager

### ***Internship Expectations***

Goodman Youth Farm interns develop skills in farm-based education as well as small-scale organic vegetable production. As farm educators, interns lead groups of elementary and middle school youth in completing daily farm tasks, as well as cooking, art, and nature activities. Before leading students, interns learn hands-on farming techniques by working together as a field crew to prep the farm for student visits. Through this internship, interns can expect to: gain experience developing and implementing farm-based curricula and activities, develop a working knowledge of vegetable gardening and small-scale farm management, contribute ideas and reflections as part of a collaborative work environment, and be an active member of a diverse learning community.

### ***Specific Duties and Responsibilities***

- Interns will be involved in all aspects of our educational programs including activity set-up and implementation, developing educational materials, and program debriefs
- Interns will be expected to supervise elementary-aged youth and assist with supervising middle school youth
- Interns will be fully involved in fieldwork tasks such as bed prep, weeding, and mulching in preparation for educational programs and as required for seasonal farm maintenance.
- Interns are expected to arrive on time and be ready to work for every shift
- At times, interns may have to work in inclement weather or may be asked to adjust their work hours to accommodate the weather
- Interns will participate in scheduled training opportunities and use the skills they learn to teach younger students

### ***Required Knowledge, Skills & Abilities***

- Excellent communication skills and ability to work well with others
- Ability to work outdoors in a variety of weather conditions
- Experience working with school-aged children
- Interest and willingness to learn about organic farming, and participate in both the physical and mental work that farming requires

## ***Time Commitment***

June 12 to August 10

- Monday OR Tuesday: 8:00am-3:00pm
- Thursday: 8:00am-11:00am

## ***Compensation***

- The pay rate is \$7.25/hr. Interns must record their hours daily on the supplied timesheet.
- Interns will receive one payment at the end of July and one at the end of August

## ***Extras***

As an intern with the Youth Farm, we invite you to participate in the many different opportunities and events at Community GroundWorks. For example, interns are invited to participate in restoration and land stewardships workshops on the land at Troy Gardens, listen in on Troy Farm classes about organic CSA farming and visit the Thursday evening farm stand, and attend community events throughout the season.

## ***How to Apply***

- If Commonwealth Development offers a job training program at your school, you must apply through this program. Please contact [jennica@communitygroundworks.org](mailto:jennica@communitygroundworks.org) if you are unsure if Commonwealth visits your school, or would like to learn more about this program. After you are accepted with Commonwealth's job training program, they will guide you in applying for an internship with the Youth Farm.
- If Commonwealth Development does not offer a job training program at your school, or if you are a returning Youth Farm intern, you may apply directly by submitting a cover letter and resume to [jennica@communitygroundworks.org](mailto:jennica@communitygroundworks.org).

Requirements of cover letter:

- 1-2 pages (maximum)
- Your preferred weekly schedule (Monday/Thursday or Tuesday/Thursday)
- Brief description of your experience with or interest in growing vegetables
- Brief description of your experience with or interest in working with children
- The community at the Youth Farm values diversity. How has diversity contributed to success in other aspects of your life?

Application deadline: **February 15, 2017.**

Qualified applicants will be contacted for an interview date after the deadline has passed.